Cary Memorial Library Computer Use & Internet Safety Policy
Approved After Public Hearing October 17, 2012

Part 1: Computer Use

CML provides four public use computers, offering free high speed wireless Internet as a community service. The library complies with E-rate guidelines and the Children's Internet Protection Act (CIPA). The library cannot control the contents, legality, completeness or currency of sites found on the Internet and we encourage patrons to use critical judgment as they access Internet information. To safeguard minors and the security of our network, the library has in place protective technology measures provided as part of our membership in the Maine School and Library Network. Adults over 18 can request at the front desk that any site they wish to access for bona fide research or other lawful purpose be unblocked; on-duty library staff and volunteers can assist with this.

In view of the unregulated nature of the Internet, parents should supervise their children's use of electronic resources just as they would with any other resource. Parents/guardians of minors using the library's computer and Internet resources are responsible for the safety and security of those minors, especially while engaged in any form of direct electronic communication such as email, chat or social media. Under Maine law, children under 18 are considered minors. **Parents are responsible for the library computer use of their children.** Our computers are used by adults and children and we ask that patrons use this equipment carefully, keep conversation down, no food or drink, and be mindful of other users. No more than two people to a computer. Computer use should be limited to 30 minutes should others be waiting to use one. Printing (after the first 5 pages) is .15/sheet.

> **The Cary Memorial Library's electronic resources may be used only for purposes which are legal and consistent with the library's Mission. Unacceptable uses include:**

*Bypassing filters, installing personal software or hardware, damaging library property, or downloading huge files that impact network connectivity
*Deliberate disruption of privacy of others, such as unauthorized accessing of their email or other online accounts
*Using library computers to"Parents/guardians of minors using the library's computer and Internet resources are responsible for the safety and security of those minors, especially while engaged in any form of direct electronic communication such as email, chat or social media. violate federal laws including online harassment, bullying or   defamation
*Deliberate propagation of malware or spam; identity theft
*Violating copyright or licensing laws

> **Any of these behaviors will result in immediate loss of library computer privileges.**

Part II: Internet Safety Policy:

To comply with the Children's Internet Protection Act (CIPA), we have in place technology protection measures. While not absolutely foolproof, our technology protective measures block minors' access to inappropriate matter on the World Wide Web, and provide a safe and secure network for email and other electronic communication for all patrons. Parents of children under 18 are responsible for their children's computer use in the library. **Adults over 18 can request at the desk that a blocked site by unblocked by asking the on-duty library staff or volunteer**.

For the safety of all, computer users may not:

Access graphic material deemed harmful to minors, child pornography or obscene, or expose others to such material
Disclose or disseminate personal information about minors
Download licensed material, especially though peer-to-peer resources
Plagiarize copyrighted material or create derivative works where forbidden by the owner, including music, video recordings or other performances.
Harass or defame others
Engage in violent, hateful or bigoted speech.
Share private information of others
"Hacking" or other unlawful activities

Deliberately engaging in these or any other unsafe behaviors online will result in the immediate revocation of library computer privileges.

Adopted by the Cary Memorial Library's Board of Trustees July 18, 2012. Approved at Wayne Library Association's Annual Public Meeting October 17, 2012. Meeting Publicized in Wayne Messenger, Sept. 2012 issue.
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