

**Wayne Library Association
Annual Meeting
October 24, 2022, 6:35 pm**

Board Members Present: Judy Danielson (President), Lee Behrendt (Vice-President) Janet Adelberg (Librarian), Kevin Brooks (Treasurer), Niken O'Rourke, Jeannine Burnett, Grace Drown, Andrew Gorrill, and Mary Jean Cowing (Recording Secretary). Jo Moore and M.T. Clark-(FOL Co-Presidents), Guest-Holly Stevenson (Alice Project) Jareb Dyer contract mowing and snow clearing. A total of 18 association members were present. This annual meeting was in person for the first time since October 2019.

President's Remarks: Judy welcomed all to the 128th WLA Annual Meeting and spoke about the many activities at the library, the Williams House, and how the library interacted with the Wayne community. We have been dealing with COVID-19 complications since March 2020 and are currently following Maine CDC guidelines. The pandemic may have slowed us down but we are very proud of our continuing services to the community. The outdoor tents enabled wonderful offerings and use of the lawn and driveway continue at 1st Saturdays at the Williams House when possible. The Williams House provided flexible space for community activities and a huge thank you to the 1st Saturday crew. These efficient workers provided a valuable community resource including a boutique, book sales space, and tasty treats every month. Highlights included the Book Sales, Friends of the Library activities, the 5K Walk and Run, online Auction, a three-part poetry program, and collaboration with the Wayne Community Church for the joint program on immigration. With funds from the Flora Tucci Speakers' Fund and the Onion Foundation a children's author program was provided to all students at Wayne Elementary School. Thanks were sent out to Maggie Morrill for her summer internship, to Dawn and Kevin Brooks for their accounting expertise and help with tax forms, budgets, and address lists, also Cynthia Pelliccia and Jamie Ault for their expertise and volunteer efforts to beautify our grounds. The board also thanked Bud and Paula Norton for their 30 years of mowing services. Our Zoom video conferencing account enabled the library to offer some programs remotely. Our investment policies have guided Kent Whitaker of HM Payson to manage our portfolio. The Board voted to continue the annual dues rate of \$5.00 a year at our private free library. We have a contract with Jareb Dyer, handyman, for snow and ice and mowing maintenance. He reports he will be available also for ad hoc projects. (President's Remarks Report 2)

Review of 127th WLA Minutes: The minutes from last year's Annual Meeting (October 25, 2021) were read and approved. This motion was moved by Lee and seconded by Derrill Cowing. (See Annual Meeting 10/24/2021 Report 3)

Finance Committee: Judy reported out for the Finance Committee. The committee worked closely with Library Treasurers, Dawn and Kevin Brooks to review bills and expenditures, help with the IRS reports, and to develop a budget for the new year. Our investments were reviewed with our HM Payson portfolio manager, Kent Whitaker at the April 25, 2021 meeting via Zoom. Efforts continue to organize and store records from past years.

2020-2021 Budget: Kevin Brooks presented the Balance Sheet for the end of the fiscal year ending September 30, 2022. Kevin presented the break-even Operating Budget Summary for October 1, 2022 through September 30, 2023. Our cash reserves are up and are sufficient for current needs. Additional fund raising will need attention in the coming year as our investment portfolio has been reduced in value with the downturn of the stock market. Our expenses continue to grow to cover additional costs for fuel and maintenance. (See Balance Sheet as of September 30, 2022 and Operating Budget Summary October 1, 2022-September 30, 2023. Reports 4 and 5)

Nominations Committee: Jeannie submitted the re-nominations of Andrew, and Judy for three-year terms and Grace Drown as a new member. Elaine Briggs offered and Derrill Cowing seconded the motion to accept the slate. Membership unanimously approved the slate of board members to the Wayne Library Association. MJ (Board Secretary), Jeannie Burnett (Correspondence Secretary), and Kevin and Dawn Brooks (co-Treasurers) agreed to continue in their present roles. Karen McNamara will review the financial statements for 2010-2022. (Nominations Report 6)

Librarian's Report: Janet presented her 34th Annual Report. Rare is the day that all is quiet at the library and Williams House. We are starting to adapt to the new normal. We provided more events this year, enjoyed the beginning of a small yellow garden in memory of Lincoln Ladd, more children's programming, a poetry series, the 5K Fun run, the hybrid-style auction, Maine authors and an active Friends of the Library offerings. New software additions included Hoopla, a streaming service was added to our collection thanks to a government grant. This grant also covered new sound equipment. The library has 12,000 cataloged items, meaning as new materials are added, careful weeding also occurs. All of our updated library policies are available in the library and online. Special thanks to MT Clark and Jo Moore for all their creativity and ideas for Friends of the Library. (Librarian's Report 7)

Corresponding Secretary: Jeannie reported 307 thank-you acknowledgement letters were sent out this past year for donations, memorial funds, and Alice Project gifts.

Website update: Mary Jean reported an active webpage for all library activities with August still being the busiest month. Our viewer numbers were on the rebound. Highlights included much-appreciated garden pictures through the season, adding Hoopla to our list of catalogs, and snaps of children's programming. (See Website Report 8)

Book Sales: Lee reviews material donations twice a week with assistance by Bev Petell. Funds raised from seasonal sales are \$300-400 each, >\$100 at each 1st Saturday for a total of approximately \$2,000 raised.

Friends of the Library (FOL): Co-Chairs Jo Moore and M.T. Clark have volunteered to continue as co-chairs. Volunteers supported a number of projects this year with emphasis on a spring

plant and bake sale (raised \$500), a July Pie Sale and Quilt Raffle (tickets sold so far amount to more than \$1000). Seasonal pop-up sales are a new feature this year. Upcoming projects include a Soup to Go event and a spring bulb sale. (FOL Report 9)

Williams House (WH) and Alice Room: Holly Stevenson reviewed the Annual report of the project highlights of the Alice Project. The restoration is now complete with the lighting and new windows installed. The storage area now has new shelving. There is a hydroponic garden on the patio. The space is now available for invitational dates and future programming. 1st Saturdays have been a grand success and many thanks to Cynthia Pelliccia and Don along with the volunteer cooks with an average of 66 visitors and an income of \$562. At the Wayne Stroll, 2021 the WH took in over \$1,000. (Williams House Barn and Alice Room Project Report 10)

House Committee: Don reported the House Committee's 10th volunteers helped with maintenance and housekeeping needs of both properties. The teamwork across this group has made short work with many hands. The Maintenance Manual has been a useful tool. Highlights included a summer party in recognition of the 10th anniversary of the purchase of the Williams property, new curb work, a major roof repair, overseeing the replacement of a new library furnace, landscape project and continuing 1st Saturdays, town meetings, and rentals. Special thanks to Jamie Ault and Cindy Pelliccia for landscaping work around both buildings. (See House Committee Annual Report 11)

Judy concluded the meeting by thanking everyone for their support and is looking forward to more programming and speakers in the upcoming year.

Meeting adjourned at 7:40 pm.

Respectfully submitted,
Mary Jean Cowing

Agenda

- 2 President's Remarks October 24, 2022
- 3 Annual Meeting October 25, 2021
- 4 Balance Sheet as of 9/30/2022
- 5 Operating Budget Summary 10/1/22-9/30/23
- 6 Nomination Committee Report October 24, 2022
- 7 Librarian's Reports 2021-2022
- 8 Website Report October 24, 2022
- 9 FOL Meeting notes for FOL Fall Meeting, October 1, 2022
- 9 Williams House, Alice Room/Williams Barn Renovations Project October 2022
- 10 Wayne Library House Committee Annual Report October 24, 2022